

# RECORD OF ROAD TEST

Driver's Name \_\_\_\_\_ Address \_\_\_\_\_

License No. \_\_\_\_\_ State \_\_\_\_\_ Equipment Driven: Truck \_\_\_\_\_ Tractor \_\_\_\_\_ Trailer \_\_\_\_\_

Checked From \_\_\_\_\_ To \_\_\_\_\_ Date \_\_\_\_\_

For those items that apply, checkmark (✓) if driver's performance is satisfactory, mark with an X if driver's performance is unsatisfactory  
 Explain unsatisfactory items under Remarks

**PART 1 - PRE-TRIP INSPECTION AND EMERGENCY EQUIPMENT**

✓ X

- Checks general condition approaching unit \_\_\_\_\_
- Looks for leakage of coolants, fuel, lubricants \_\_\_\_\_
- Checks under hood – oil, water, general condition of engine compartment, steering \_\_\_\_\_
- Checks around unit – tires, lights, trailer hookup, brake and light lines, body, doors, horn, windshield wipers \_\_\_\_\_
- Tests brake action, tractor protection valve, and parking (hand) brake \_\_\_\_\_
- Checks horn, windshield wipers, mirrors, emergency equipment; reflectors, flares, fuses, tire chains (if necessary), fire extinguisher \_\_\_\_\_
- Checks instruments for normal readings \_\_\_\_\_
- Checks dashboard warning lights for proper functioning \_\_\_\_\_
- Cleans windshield, windows, mirrors, lights, reflectors \_\_\_\_\_
- Reviews and signs previous report \_\_\_\_\_

**PART 2 - COUPLING AND UNCOUPLING**

- Lines up units \_\_\_\_\_
- Connects glad hands to trailer to apply trailer brakes before coupling \_\_\_\_\_
- Connects glad hands and light line properly \_\_\_\_\_
- Couples without difficulty \_\_\_\_\_
- Raises landing gear fully after coupling \_\_\_\_\_
- Visually checks king pin assembly to be certain of proper coupling \_\_\_\_\_
- Checks coupling by applying hand valve or tractor protection valve (trailer air supply valve) and gently applying pressure by trying to pull away from trailer \_\_\_\_\_
- Assure that surface will support trailer before uncoupling \_\_\_\_\_

**PART 3 - PLACING VEHICLE IN MOTION AND USE OF CONTROLS**

- A. ENGINE**
- Places transmission in neutral before starting engine \_\_\_\_\_
  - Starts engine without difficulty \_\_\_\_\_
  - Allows proper warm-up \_\_\_\_\_
  - Understands gauges on instrument panel \_\_\_\_\_
  - Maintains proper engine speed (rpm) while driving \_\_\_\_\_
  - Does not abuse motor \_\_\_\_\_

**B. CLUTCH AND TRANSMISSION**

- Starts loaded unit smoothly \_\_\_\_\_
- Uses clutch properly \_\_\_\_\_
- Times gearshifts properly \_\_\_\_\_
- Shifts gears smoothly \_\_\_\_\_
- Uses proper gear sequence \_\_\_\_\_

**C. BRAKES**

- Knows proper use of tractor protection valve \_\_\_\_\_
- Understands low air warning \_\_\_\_\_
- Tests service brakes \_\_\_\_\_
- Builds full air pressure before moving \_\_\_\_\_

**D. STEERING**

- Controls steering wheel \_\_\_\_\_
- Good driving posture and good grip on wheel \_\_\_\_\_

**E. LIGHTS**

- Knows lighting regulations \_\_\_\_\_
- Uses proper headlight beam \_\_\_\_\_
- Dim lights when meeting or following other traffic \_\_\_\_\_
- Adjusts speed to range of headlights \_\_\_\_\_
- Proper use of auxiliary lights \_\_\_\_\_

**PART 4 - BACKING AND PARKING**

**A. BACKING**

- Gets out and checks before backing \_\_\_\_\_
- Looks back as well as uses mirror \_\_\_\_\_
- Gets out and rechecks conditions on long back \_\_\_\_\_
- Avoids backing from blind side \_\_\_\_\_
- Signals when backing \_\_\_\_\_
- Controls speed and direction properly while backing \_\_\_\_\_

**B. PARKING (City)**

- Does not hit nearby vehicles or stationary objects \_\_\_\_\_
- Parks proper distance from curb \_\_\_\_\_
- Sets parking brake, puts in gear, chocks wheels, shuts off motor \_\_\_\_\_
- Checks traffic conditions and signals when pulling out from parked position \_\_\_\_\_
- Parks in legal and safe location \_\_\_\_\_

**C. PARKING (Road)**

- Parks off pavement \_\_\_\_\_
- Avoids parking on soft shoulder \_\_\_\_\_
- Uses emergency warning signals when required \_\_\_\_\_
- Secures unit properly \_\_\_\_\_

PART 5 - SLOWING AND STOPPING

✓ X

- Uses gears properly ascending
Gears down properly descending
Stops and restarts without rolling back
Tests brakes before descending grades
Uses brakes properly on grades
Uses mirrors to check traffic to rear
Signals following traffic
Avoids sudden stops
Stops smoothly without excessive fanning
Stops before crossing sidewalk when coming out of driveway or alley
Stops clear of pedestrian crosswalks

PART 6 - OPERATING IN TRAFFIC PASSING AND TURNING

A. TURNING

- Signals intention to turn well in advance
Gets into proper lane well in advance of turn
Checks traffic conditions and turns only when intersection is clear
Restricts traffic from passing on right when preparing to complete right hand turn
Completes turn promptly and safely and does not impede other traffic

B. TRAFFIC SIGNS AND SIGNALS

- Approaches signal prepared to stop if necessary
Obeys traffic signal
Uses good judgment on yellow light
Starts smoothly on green
Notifies and heeds traffic signs
Obeys "Stop" signs

C. INTERSECTIONS

- Adjusts speed to permit stopping if necessary
Checks for cross traffic regardless of traffic controls
Yields right of-way for safety

D. GRADE CROSSINGS

- Adjusts speed to conditions
Makes safe stop, if required
Selects proper gear and does not shift gears while crossing
Knows and understands federal and state rules governing grade crossing

E. PASSING

- Passes with sufficient clear space ahead
Does not pass in unsafe location: hill, curve, intersection
Signals change of lanes
Warns driver being passed
Pulls out and back with certainty
Does not tailgate
Does not block traffic with slow pass
Allows enough room when returning to right lane

REMARKS:

\_\_\_\_\_

GENERAL PERFORMANCE: Satisfactory \_\_\_\_\_ Needs Training \_\_\_\_\_ Unsatisfactory \_\_\_\_\_

QUALIFIED FOR: Truck \_\_\_\_\_ Tractor-Semitrailer \_\_\_\_\_ Other \_\_\_\_\_ (Specify)

\_\_\_\_\_
Signature of Examiner

13F
(REV. 10/97)

CERTIFICATION OF ROAD TEST

Instructions to Carrier: If the road test is successfully completed, the person who gave it must complete the following certification in duplicate. The original of the signed road test form and the original of the Certification of Road Test shall be retained in the driver qualification file of the person who was examined, and duplicate copies provided to the person examined. Section 391.31 (e)(f)(g)(1)(2) of the Federal Motor Carrier Safety Regulations

Driver's Name \_\_\_\_\_ Type of Power Unit \_\_\_\_\_

Social Security No. \_\_\_\_\_ Type of Trailer(s) \_\_\_\_\_

Operator's or Chauffeur's Lic. No. \_\_\_\_\_ State \_\_\_\_\_ If Passenger Carrier, Type of Bus \_\_\_\_\_

This is to certify that the above-named driver was given a road test under my supervision on \_\_\_\_\_ 20\_\_\_\_ consisting of approximately \_\_\_\_ miles of driving. It is my considered opinion that this driver possesses sufficient driving skill to operate safely the type of commercial motor vehicle listed above.

Signature of examiner \_\_\_\_\_ Organization \_\_\_\_\_

Title \_\_\_\_\_ Address of examiner \_\_\_\_\_

F. SPEED

✓ X

- Speed consistent with basic ability
Adjusts speed properly to road, weather, traffic conditions, legal limits
Slows down for rough roads
Slows down in advance of curves, intersections, etc.
Maintains consistent speed

G. COURTESY AND SAFETY

- Uses defensive driving techniques
Yields right-of-way for safety
Goes ahead when given right-of-way by others
Does not crowd other drivers or force way through traffic
Allows faster traffic to pass
Keeps right and in own lane
Uses horn only when necessary
Generally courteous and uses proper conduct

PART 7 - MISCELLANEOUS

A. GENERAL DRIVING ABILITY AND HABITS

- Consistently alert and attentive
Adjusts driving to meet changing conditions
Performs routing functions without taking eyes from road
Checks instruments regularly while driving
Willing to take instructions and suggestions
Adequate self-confidence in driving
Is not easily angered
Positive attitude
Good personal appearance, manner, cleanliness
Good physical stamina

B. HANDLING OF FREIGHT

- Checks freight properly
Handles and loads freight properly
Handles bills properly
Breaks down load as required

C. RULES AND REGULATIONS

- Knowledge of company rules
Knowledge of regulations: federal, state, local
Knowledge of special truck routes

D. USE OF SPECIAL EQUIPMENT (Specify)

\_\_\_\_\_
\_\_\_\_\_